



TENDER DOCUMENT INDUSTRIAL HOUSEKEEPING SERVICE AT BALCO SMELTER AREA

TENDER NO: BALCO/COM/ SERVICES/HOUSE-KEEPING/2/20-21

INDEX

Attached herewith is our Tender Document for the details are attached below:

- 1. Instruction to the Bidder**
- 2. Offer letter.**
- 3. Scope of Work & Bill of quantities.**
- 4. Balco Standard Terms & Condition (Schedule 1).**

We are looking forward to an extended relationship and are open to negotiate long term contracts if that is mutually beneficial.

Please note that completion of the response, in terms of the Formats to be filled and data to be furnished, will be one of the criteria for evaluation of the vendors.

We will be happy to assist you with the process. Feel free to reach out to any of the people listed below.

For Clarifications:

Commercial: Mr. Brij Kishor Yadav, Mob. No: 9981503937

Mr. Akhil Ruttala, Mob: 9109121515

Technical:

Mr. Neeraj Kumar Singh, Mob: 9178454176

Mr. Manish Jain, Mob: 9937294293

Mr. Ashish Padamwar: 9993541010

1) INSTRUCTION OF BIDDERS

Vedanta Resources plc (“Vedanta”) is a Company with a market cap including that of its listed subsidiaries of about \$ 50 billion. We operate across the following core business sectors: Zinc-Lead-Silver, Copper, Aluminum, Iron Ore and Energy, with operation located in geographies spanning India, Australia, UAE, Zambia, South Africa, Namibia and Ireland. Over the past 5 years the group has displayed exemplary appetite for organic and inorganic growth-with an industry leading organic growth program of \$ 20 billion nearing completion.

Bharat Aluminium Company Limited (Balco) was incorporated as a Public Sector Undertaking (PSU) in the year 1965. Government of India (GoI) divested 51% equity in the year 2001 In favor of Sterlite Industries(I)Limited, now Vedanta Resources. Balco plays a crucial role in introducing Aluminums as a potential alternative to other metals like Steel in construction and Copper in power transmission industry .Major operation of Balco is in the town of Korba (Chhattisgarh) . Its mines situated at Kawardha and Mainpat supply high grade Bauxite and its coal block is at Chotia.

The smelter capacity is 5.70 LTPA while its power generation capacity is 2010MW.

BALCO’s finishing lines are capable of producing high quality ingots, Wire Rod & rolled Products.

To Know more about Balco, you can visit our website www.balcoindia.com

What BALCO is looking forward with this contract:

- High Level of Service quality.
- 100% adherence to all the deliverables.
- Zero accidents environment.
- 100% reporting of all the near miss incidents and corrective measures for all to ensure no accident due to the unsafe conditions.
- Increased availability of all the equipment’s and the total system to ensure better efficiency and higher levels of productivity.
- Ensuring higher productivity per man hour by introducing better Operating Procedures.
- Introduction of innovative ideas which can save in terms of time or money

Information / Credential of Service Providers / Bidder Provide us the credentials as per attached excel sheet

The following information is Compulsory and should be furnished completed in all aspects along with your offer.

- I. Brief history of organization, along with organization chart, mentioning the Name, Designation & Tel. Nos of the contact persons in your company holding all key positions.
- II. Client list, with copies Contracts of your Top 5 clients.
- III. Banker's name and your Company's annual audited report / Balance Sheet for last 3 years.
- IV. The details of Machinery and Equipment available with you which are in working condition are to be furnished.
- V. If the space provided in the registration form is not sufficient, please attach separate
- VI. Sheets and give Annexure reference number on the attached sheet.
- VII. Registration Details
- VIII. Registration No. and date (Kindly attach a photocopy of registration certificate)
- IX. Membership to any body

- X. Any other Statutory Registration.
- XI. Registration details with taxation authorities:
- a. Permanent Income Tax A/c No.
 - b. Service tax Registration
- XII. For any new agency participating first time in BALCO tendering, must register their company as new service vendor on our SRM Portal at www.balcoindia.com/vendorzone

2) FORMAT FOR OFFER LETTER

Head Commercial

Bharat Aluminum Company Ltd.

Building BALCO NAGAR

Korba – 495684

Offer reference N.: / dt. 2019:

Sir,

1. We hereby undertake to perform the scope of work as defined in the condition of Bharat Aluminum Co. Ltd., Tender Ref no:....., dated 2019 at the prices and within the period stated in the attached schedules & in conformity with all the conditions is included therein.
2. This offer is valid for a minimum period of 180 days.
3. We agree that any Contract placed as result of this offer will be in accordance with the terms & conditions in the said offer. We declare that any other terms or conditions of the contract or any general reservations which may be printed on any correspondence of documents emanating from us in connection with tender shall not form part of any resulting contract unless specifically agreed to by BALCO and included in this contract.
4. We also enclose herewith the following documents:
 - A. Schedule of compliance with
 - i. Acceptance of contract conditions.
 - ii. Schedule of prices (Price Formats to be completed)
 - iii. The offer should contain all the details like GST etc.
 - B. Documents required by BALCO as mentioned in “Instructions to Bidders”.

M/s (Name and Address of the Company)

Signature of the authorized Signatories

Housekeeping Contract

A) Scope of Work for Metal Area

Scope of Work - Providing Mechanized and Manual Housekeeping services in Metal area shop floors, offices and BOP area as per below scope of work through the year.

Housekeeping contract

Day to day housekeeping of entire metal area shop floors, shop floor periphery, Roads, wash rooms office and periphery.

The job includes deployment of men and machine and operation for cleaning activity in entire metal area throughout the year.

1. Area for Cleaning & Manpower deployment: - 8 Hrs duty hour as per below

		Proposed Deployment			
S.No.	AREA	A	B	G	Total
1	Room 1	2	1	0	3
2	Room 2	2	1	0	3
3	Pot Surrounding Area	0	0	1	1
4	Pot Control Room	0	0		
5	FTP	1	0	0	1
6	Compressor House/AI handling, Lcs	0	0	1	1
7	Rectifier Pump House/First Aid	0	0	1	1
8	Switch Yard	0	0	1	1
9	Services common	0	0	1	1
10	GAP	2	1	0	3
11	Bake Oven	2	1	0	3
12	Rodding	0	0	0	0
13	Lab	0	0	1	1
14	Central Store	0	0		
15	Comprehensive	2	1	0	3
16	Dustbin Cleaning	1	0	0	1
17	Pot Repair , Scrap yard, FL Garage	0	0	1	1
18	Canteen/Garage	0	0		
19	Driver - 9x 3nos, Kamseeper 1, Tractor trolley 1	5	0	0	5
20	JCB Mini	1	0	0	1
21	9X Helper for corner cleaning	0	0	1	1
22	Supervisor	2	1	0	3
	Total	20	6	8	34
Pot Line 2					
1	Pot Room 1	2	1	0	3
2	Pot Room 2	2	1	0	3
3	Toilet Cleaning, PRS, Nucleolus, Pentagon	2	0	0	2
4	Nucleolus	2	0	0	2
5	Pentagon	0	0	1	1
6	MCC, Dustbin	0	0		

7	Alumina handling/FTP	0	0	0	0
8	Bake Oven	3	1	0	4
9	GAP	1	0	0	1
10	Roding	4	0	0	4
	Cast House				
11	Alumina / parsabhata Gates/ common areas	2	0	0	2
12	Rectifier/compressor House/LCS	2	0	0	2
13	BLC/Admin buildings	0	0	1	1
14	Driver /Truck Trolley- 9x -3 nos	3	0	0	3
15	9x Helper for corner cleaning	1	0	0	1
16	Supervisor	2	0	0	2
	Total	26	3	2	31
		FLA			
1	SUPERVISOR	1	0	0	1
2	SRS	3	0	0	3
3	FOUNDRY	2	0	0	2
4	OFFICES FLA	3	0	0	3
5	Cast House		0	0	0
6	TOILET FLA	6	0	0	6
7	DUSTBINE	2	0	0	2
8	DRIVER- 9x/Mini Truck	5	0	0	5
9	Cast House		0	0	
	TOTAL	22	0	0	22
	Total Deployment	68	9	10	87
	Deployment -87 , Reliever - 13				

		Proposed			
		Numbers			
S No	Category	Potline 1	Potline 2	FLA	Total
1	Supervisor	3	2	1	6
2	Driver	6	3	5	14
3	Housekeepers	25	26	16	67
					Reliever
	Total	87			13

Note: Shift roaster can be changed as per requirement but number of manpower shall remain firm throughout the contract.

- 2. Proposed Vehicle Deployment:** - 8-hour deployment of vehicle as per below mentioned roaster including 1 hour for cleaning and routine check-up.
(Diesel will be in BALCO scope)

S N	Vehicle	Nos
1	Ride On Weeper (Roots/Dulevo/Cleanland)	8
2	Kam Sweeper	1
3	Integrated Heavy Duty road Sweeper (ISAL6000/ Dulevo 6000)	1
4	Mini Dumping Truck -TATA LPK 912 or equivalent	2
5	JCB Mini CX	1
6	Utility Vehicle (Camper vehicle)	2

All above mentioned Vehicles need to comply BALCO Safety norms, Vehicle Check list is provided in Contract supporting documents.

3. Schedule for Cleaning in Metal Area

Schedule for Movement of Ride-on Sweeper 9x				
SHIFT	TIME	AREA	Frequency	SWEEPER
G Shift	9:00 AM To 5:00 PM	PL1 (Room 1 & 2)	Daily	Ride On sweeper – 1
A Shift	6:00 AM To 1:00 PM	PL2 (Room 1 & 2)	Daily	Ride On sweeper – 2
A SHIFT	6:30 AM To 1 PM	Parsabhata to Sec - 5 PL1 ,GAP,LAB, Garage	Daily	Ride On sweeper – 3
A SHIFT	6:30 AM To 10:00 AM	Cast House II and Road	Daily	Ride On sweeper – 4
	10:30 AM To 12:30 AM	Cast House III		
A SHIFT	6:30 AM To 8:30 AM	Cast House 1	Daily	Ride On sweeper – 5
	8:45 AM To 10:45 AM	Foundry		
	11:00 AM TO 1:00 PM	SRS		
	6:30 AM TO 7:30 AM	Roding 2	Daily	Ride On sweeper – 6
	8:00 AM TO 1:00 PM	Logistic Area	Daily	
G Shift	9:00 AM To 5:00 PM	Roding	Daily	Ride On sweeper – 7 Proposed
G Shift	9:00 AM To 5:00 PM	Carbon	Daily	Ride on sweeper -8
Schedule for movement of Kam Sweeper				
SHIFT	TIME	AREA	Day of Cleaning	SWEEPER
General Shift	8:00 AM TO 10:00 AM	Ramp No 801, FTP 1, Ramp No 101	Monday	Kam Sweeper
		Ramp No 701, FTP 2, Ramp No 201	Tuesday	
		Ramp No 601, FTP 3, Ramp No 301	Wednesday	
		Ramp No 501, FTP 4, Ramp No 401	Thursday	
		Ramp No 536 & Ramp No 436	Friday	
		Cast House 2 Road And Alumina Handling	Saturday	
	10:30 AM To 1:00 PM	Roding 2	Daily	
	11:15 AM To 12:30 AM	GAP	Daily	
	2:00 PM TO 3:00 PM	Alumina Handling New	Daily	
	4:30PM to 5:30 PM	Switch Yard And Rectifier and PL1G	Weekly	
Schedule for Movement of Delovo (BIG)				
SHIFT	TIME	AREA	Route	
General Shift	8:00 AM To 12:30 PM	Alumina Gate to Parshabhatha Road	Alumina Gate, Cast House III, Pot Line 2 Road	

Note: Shift roaster can be changed as per requirement.

4. Other Equipment: - Availability of Below Equipment should be ensured throughout the year.

S.No.	Tools	Metal Area
1	Manual Floor Cleaning Machine - Karcher KM 70/15 or equivalent sweeping with side broom 650 mm	5
2	Floor Scrubber with dryer – single disk medium duty scrubbing width 400 to 430 mm tank capacity 10 liters	10
3	Steam Cleaner with attachments and FRV floor cleaner attachment – Hot & cold-water high-pressure jet cleaner. 230 to 509 volt, Boiler capacity 2.3 litres, water tank capacity 52 liters, steam production 110 gm per minute working power 6 Bar, vacuum power 1000 watt. Collection tank 15 litres.	1
4	Telescopic Rod SS rod Total length 9 M	10
5	Heavy Duty Vacuum Cleaner ss container capacity 60 to 65 litres 220 V to 240 V, water lift 2380 mm, nos of motor 3 single stage high speed , 360 degree move, power 3600 watt.	3
6	Oil vacuum Cleaner 3 phase, 100% steel body 100 liters tank, 220 to 240 V.	1
7	Wringer Trolley 30 to 40 KG 4 wheels.	40 (or as per requirement)
8	Housekeeping Tool Stand/trolley standard height 4 ft	40 (or as per requirement)
9	Wall tile scrubber Brush revolution 0/470 rpm, motor 150 watt, voltage 230 v, brush 160 mm.	10
10	High Pressure Jet hot and cold with telescopic lance attachment – Supply voltage PH//hz 1/230/50 flo rate I/H 450 pressure Bar/MPA 150 / 15 max. fuel tank 2.7 heating oil or gas consumption.	8
11	Glass Cleaning Kit	7 (or as per requirement)
12	Vacuum Cleaner Small 220 V to 240 V water lift 2380 mm, air flow 200 sqmm/hr. Tank capacity 17 litres. 360 degree move , filter hepa option. Dry & wet.	7
13	Walk behind tile scrubber with dryer - Karcher BD 43/40 or equivalent, tank capacity 40 liters. Performance 2400 sqm /hr.	1
14	Dewatering Pump (5 hp) with Hose Pipe 500 mtr for each(during Monsoon)	2
15	Dewatering Pump (1 hp) with Hose Pipe 500 mtr for each(during Monsoon)	3

5. Chemicals and Consumables: Consumable to be used

SN	Particular	Brand	Unit	Monthly Consumption
1	Hand Wash Liquid	Dettol/Sanifresh/Jonson diversy	L	500
2	Toilet Cleaner (TLC)	Dettol/Sanifresh/Jonson diversy	L	400
3	Floor Cleaner	Dettol/Sanifresh/Jonson diversy	L	400
4	Wash room freshener	Dettol/Sanifresh/Jonson diversy	L	100
5	Glass Cleaner	Dettol/Sanifresh/Jonson diversy	L	30
6	Phenol	Dettol/Sanifresh/Jonson diversy	L	5
7	Sanitary Cube	Dettol/Sanifresh/Jonson diversy	Kg	7
8	Naphthalene Ball	Dettol/Sanifresh/Jonson diversy	Kg	7
9	Odonil Toilet freshener		Nos	200
10	Air wick Bottle perfume		Nos	100

*Additional consumables like wiper, wet mob, Duster etc necessary for the job will also be in vendor scope.

Minimum qty. is mentioned may exceed as per present condition, agency to consider as per experience.

6. Shop Floor Area for Cleaning: - Shop Floor Cleaning to be ensured through above given mechanized and manual means.

SN	Area	Unit	Approx Area
1	LCS	SQM	4000
2	Pot line 2	SQM	180000
3	Pot line 1	SQM	120000
4	CH3	SQM	21600
5	CH2	SQM	12000
6	AL Godown	SQM	15000
7	PRS 1	SQM	3000
8	FG Storage	SQM	22500
9	ALH 2	SQM	6000
10	Roding 2	SQM	26000
11	Forklift Garage	SQM	1000
12	ATV Garage	SQM	1000
13	GAP	SQM	70000
14	Bake Oven	SQM	80000
15	Roding 1	SQM	15000
16	Central Store	SQM	10400
17	SRS	SQM	48600
18	Foundry	SQM	18000
19	PTS	SQM	9000
20	CH1	SQM	18000
21	Parsabhatha Gate	SQM	5000
22	Material Gate	SQM	9000
	Total	SQM	695100
13	Road	KM	15
14	Walkway	KM	6

- 7. Wash Room Cleaning:** - Wash room to be cleaned twice in a shift through above given manpower and machine.

SN	Area	Wash Room Nos
1	FLA	56
2	HMA1	73
3	HMA2	51
Total		180 +20

All Wash rooms to be deep cleaned with High pressure Jet

Party shall engage maximum mechanization in all cleanings to increase productivity

Party shall do regular training of all of the manpower & suggest further improvements in SOPs for increased productivity.

Above floor areas are only indicative. Other areas if not clearly mentioned above however is required to be cleaned to maintain overall cleanliness of Plant shall also be in scope of SERVICE PROVIDER.

Any new infrastructure facility constructed in the contract period shall also be maintained by Service provider without any additional cost

All the areas to be cleaned & maintained as per frequency/schedule defined by Balco to ensure 100% cleanliness of overall scope of areas. During cleaning Service Provider should ensure to use Wet floor & other signage to avoid any safety hazards. Also during manual cleaning in shop floors /roads service movable hard barricades to be used to avoid any accidents/incidents of its workers.

- 8. Contract performance and Payment:** - Month RA bill shall be linked with signed feedback from department and as per average the RA bill shall be paid as per below.

Area wise cleaning checklist will be prepared for plant area for housekeeping. Checklist will be certified by BALCO representative and Contractor supervisor on daily basis.

Marking will be done as per the following: **Poor, Good, Very Good, Excellent.**

Below 55%	Blow 65%	Blow 75%	Blow 85%	On and Above 85%
30 % deduction form RA Bill	20 % deduction form RA Bill	10 % deduction form RA Bill	5 % deduction in RA bill	100 Payment of RA Bill

House Keeping Score Card format

Area..... Date.....Service
Month.....

A.

Rating Scale	Poor	Average	Good	Very Good	Excellent
	Up to 55%	Up to 65%	Up to 75%	Up to 85%	Above 85%
Shop Floor Cleaning Quality					
Lounge Room/Office Cleaning Quality					
Surrounding Area Cleaning Quality					
Washroom Cleaning Quality					
Behavioral of housemen/supervisor/staff					
Punctuality at site					
PPE Compliance at site					
Tools/Machine/Consumable Availability at site					

B. Additional work Undertaken-

C. Overall rating

Rating Scale	Poor	Average	Good	Very Good	Excellent
	Up to 55%	Up to 65%	Up to 75%	Up to 85%	Above 85%

Verified By
Name
Designation
Signature
Date

Suggestion

C) Total Manpower Deployment:

The Manpower deployment will is provided in page 5-6

D) Contractor's Management Staff will be proposed by Agency for Both Plant Power& Metal area along with Skill Set, Qualification & Experience.

SN	Particular	Nos.	Criteria
1	Project Head	1	10-year Experience in related field and Graduate/Post graduate
2	HR	1	5-year Experience in related field and Graduate/Post graduate in HR
3	Safety	1	5-year Experience in related field and Diploma/Graduate/Post graduate in safety
4	Mechanic	1	5-year Experience in related field, Diploma/ITI in Automobile
5	Store Keeper	1	5-year Experience in related field and Graduate/Post graduate
6	Driver	1	5-year Experience in related field with valid license

E) Period of Contract:

1. Mobilization Period: **1 month from the date of receipt of Service Order.**
2. Contract Duration will be 3/4 years (it will be discussed in techno commercial).

F) Bill of Quantity:

Monthly contract Price for HAM area (BOQ attached)

G) Payment terms:

1.1. a) 1. 90% Payment shall be released within 30 days against Monthly RA bill duly certified by Balco Engineer In charge 5 % Security deposit of monthly RA bill & 15% of monthly gross wages shall be withheld against Monthly RA Bills. The payment shall be made within 30 days from the date of submission of invoice. Incase of submission of SDBG in BALCO's standard Format of 10% of the total yearly Contract Value at the start of contract. In that case there will be no deductions of 15% of monthly gross wages and 5% security deposit from the monthly RA bills

b) Monthly RA bills must be given within 10TH of every month, if delayed then any issue related labor payment or bill approval is the sole responsibility of Service Provider.

c) The amount deducted against security shall be released to Service Provider after final settlement on yearly basis.

d) The Service Provider shall get the invoice duly certified by BALCO in-charge and head of the concerned department about satisfactory completion of the work. Service Provider shall also submit NOC from BALCO's HR dept. along with each invoice. Payment will be made within 30 days from the date of bill submission.

e) BALCO shall without any prejudice to other rights be at liberty to deduct from the service charges any amount/damages/penalties due on Service Provider. The payment of service charges or any other fees, charges or dues shall be subject to deduction of taxes / levies as applicable including income tax deduction at source.

1.2. Overall Security Deposit will be 10% of Annual Contract Value as per Balco's Standard General Terms & Conditions of Contract.

a) This amount shall be calculated on yearly contract value and the same will be either deducted or a Security Deposit Bank Guarantee [Hereinafter referred to as SDBG] will be submitted.

b) From Second Year Onwards Amount /Bank Guarantee [Hereinafter referred to as BG] will increase by additional amount to match the Revised Annual Contract Value for subsequent years of contract tenure.

c) Final Amount/BG shall be released on final settlement on certification of EIC on yearly basis.

Taxes & Duties:

The contract price shall be inclusive of all taxes, duties, levies and imposts or any other tax, be it livable by Central, Provincial or Local Authorities. GST shall be paid at actuals on submission of documentary evidence. Any statutory variation in taxes and duties and/or imposition of any fresh taxes/duty shall be reimbursed at actual against proof of payment. TDS for Income Tax and Works Contract Tax shall be affected from your bills as per prevailing statute and relevant certificates shall be furnished to you so as to enable you to take necessary tax credits.

CONTRACTOR SCOPE WILL ALSO COVER THE FOLLOWING:

SAFETY

1. All safety PPEs and safety of contractor persons will be in contractor scope.
2. PME of contractor staff as per Form 21 will be in vendor scope and for rest other it will be BALCO Scope
3. Dedicated safety officer shall be deployed by Service provider for BALCO
4. Special tools and tackles to execute the job will be in the vendor scope
5. ESI, EPF of the worker to be deployed in vendor scope
6. Vendor must ensure & follow all the Vedanta HSE norms during the execution of contract
7. Contractor must strictly observe the safety work permit system and safety rules of BALCO.
8. All the contractor persons working in site are required to have proper PPEs & follow HSE rules of Balco Failure to comply with it will attract the penalty as per Balco standard norms.
9. All equipment's & machineries to be deployed after safety check & approval.
10. Addition of OEM certification for Vehicle fitness –Fitness certification of OEM prior to deployment of vehicles at site

TERMS & CONDITIONS

- a. There should not be any accumulation of spilled oil, oil-soaked cotton waste and combustible material in shop floor etc. inside the plant at any point of time and it should be cleaned immediately.
- b. Any accumulation of solid waste, dead leaves should be immediately cleaned.
- c. All consumables, tools and tackles, chemicals, material handling equipments, AMC of the machines, related spares management, diesel office broom stick, road broom stick, extension pole, mopping , belcha, surf for office & road work, spade, Safety gadgets, Supervision, mopping machine, vacuum cleaner, glass cleaning kit etc is in contractor scope.
- d. Plant housekeeping needs to be maintained as per 5S standard by contractor.
- e. All toilets and urinals inside plant buildings, offices will be cleaned on regular basis by the contractor.
- f. Road cleaning (with minimum dust evolution)
- g. Cleaning of jallas, cleaning of window glass panes shall be done irrespective of height, Required support for cleaning at height not accessible by normal ladder will be provided by infra team. Roof bottom of Buildings to be cleaned by telescopic broom of adequate height.
- h. All type of waste such as biodegradable & non-biodegradable should be disposed to the designated place with in a lead of 6kms and burning the same as per the direction of EIC.. Incinerator facility will be provided by balco however, material movement and handling will be done by the Contractor.
- i. Ensure timely removal of dead bodies of animals Cow, buffalo, dogs, snake, rats etc. if any within two hours after intimation.
- j. Lifting of plastic waste from site and sending out of the plant/township on daily basis for Bailing, within the lead of 5 KM.
- k. Disposal of Housekeeping waste at Municipal dumping site/Township/out of the plant on daily basis within the lead of 20 KM.

Note : Existing vehicle will be used to carry out the above jobs

OTHER TERMS AND CONDITIONS:

- A. The contractor will purchase brand new machines to be deployed against this contract. Invoice copy of all the machines will be submitted to BALCO for verification.
- B. BALCO will provide open space and rooms for contractor office and stores, maintenance and furnishing of the same will be done by the contractor at its own cost.
- C. In case of machine breakdown, Contractor will ensure the machine repair within 2 working days. In the meantime, plant cleaning will be manually done with extra labor, at Contractor cost. Contractor will try to keep standby machines at our site to meet such eventualities. In case, vehicle is not repaired within 2 working days, penalty will be applicable as per hourly rental charges & it will be calculated on pro-rata basis.
- D. In case of any dispute regarding scope of work, the discretion of BALCO personnel shall be final and binding.
- E. Vendor must comply all the HSE and traffic compliance rule as per Balco norms.
- F. Vehicle deployment will be 26 days in a month in which 2 days PM is also included.
- G. Service provider has to maintain adequate stock of spare parts & consumables, Monthly inventory to be checked and certified by Balco user Incharge and signed inventory log to be submitted along with monthly billing.
- H. PM checklist of all mechanized sweeper are also to be also part of monthly billing.
- I. Establishment of GPS system for Vehicles and app management system for mobile cleaning crew and score card management shall be done by the vendor.
- J. Special housekeeping drives for common areas during VIP visits will be in scope of Service provider.
- K. Mini dumping truck must be hydraulic based.
- L. One standby Ride on sweeper recommended to deploy at site apart from 8 numbers.
- M. SOP & SMP of all the operations & maintenance activity to be prepared and get it approved from user Incharge prior start the job.